

DESCRIPTION OF DOCUMENTS SENT TO OUR CLIENTS

A	B	C	D
Description of mailing	Documents sent by: <i>(DS or Dalpé-Milette)</i>	Frequency of mailing <i>(1,2,4,12, or other)</i>	What to do with each document
Portfolio statement	DS	12	consult and keep
Transaction slips	DS	for every transaction	consult or destroy (info in monthly statements)
Income tax slips	DS	a few times a year mostly fev. -mar.	keep for income tax purpose
Performance report	Dalpé-Milette and/or DS	4	consult and keep/destroy
Quarterly letter	Dalpé-Milette	4	consult and keep/destroy
Info Sabius	Dalpé-Milette	daily	consult and keep/destroy
Documents to sign	Dalpé-Milette	on occasion	sign and return

Legend

B DS: Desjardins Securities; Dalpé-Milette: Dalpé-Milette Group

C 1: once a year; 2: twice a year; 4: quarterly; 12: monthly